



HUNTINGTOWER A PRIORY ACADEMY

EHa/CDu/006

5th December 2023

Dear Parents and Carers,

Next week is our final week of the term and one in which we step out of our normal routines for a couple of key events. Please see the following information to support you with the changes in routine that your child and you will experience.

Tuesday 12th December 2023 is Key Stage 2 Christmas Party day. Key Stage 2 Children are welcome to come to school in their own clothes and, if they wish, a Christmas jumper. Please ensure that your child is dressed suitably for a day in school and that their footwear is appropriate. At lunchtime, they will have their Christmas dinner. The Christmas dinner on this day is only for children in Years 3, 4, 5 and 6. Any child in Years EYs, 1 and 2 will have a packed lunch provided for them by the kitchen as they are all entitled to a universal free school meal.

Wednesday, 13th December 2023 is Early Years and Key Stage 1 Christmas Party day. EYs and Key Stage 1 children are welcome to come to school in their own clothes (including a Christmas jumper) making sure that they are dressed suitably for a day in school. At lunchtime, they will have their Christmas dinner. This dinner is only for children in Early Years, Year 1 and 2. Any child in Years 3, 4, 5 and 6 will be required to have a packed lunch on this day and if your child is entitled to Free School Meals, a packed lunch will be provided by the kitchen.

On Friday, 15th December 2023, we will begin the day with our termly Endeavour Assembly. One child from each class will be nominated by their class teacher and one child from EYs and Key Stage 1 and one child from KS2 will receive a trophy to look after for a term. This assembly will only be for the pupils of the academy but each child nominated will come home with a certificate and letter from their teacher.

Headteacher: Miss E Harkins

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Huntingtower CP Academy is part of The Priory Federation of Academies Trust. For further information please contact
The Priory Federation of Academies Trust, Cross O'Cliff Hill, Lincoln LN5 8PW **Telephone:** 01522 889977
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We will finish at the normal time 3.15pm for Early Years, and 3.20pm for all other Years on Friday, 15th December 2023. Our first day back in 2024 will be Wednesday, 3rd January. Our doors and registers will open at the usual time of 8.50am with gates closing at 9.00am.

If you have any questions, please do not hesitate to contact the main office.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Emma Harkins', written in a cursive style.

Emma Harkins
Headteacher

