



HUNTINGTOWER A PRIORY ACADEMY

EHa/LWh/25th September 2023

Dear Parents,

In a couple of weeks' time, we will be holding our first Parents' Evenings of the year. This will be an opportunity for you to speak to your child's teacher about how they have settled and any other matters relating to their education. It is also an opportunity for their teacher to discuss with you their targets for your child and also their attendance to date. We believe that by working together we can best support your child.

The Parents' Evenings will take place across two days on **Tuesday, 10th and Wednesday 11th October**, where there is the opportunity to meet with the class teachers **face to face in their classrooms**. There are no online meetings this year. Appointments can be booked online using the link at the bottom of this letter and please remember that if you are moving between classes as you have more than one child, it is better to space them out or else risk missing the appointment moving around the academy.

Unfortunately, we will not be able to provide child care provision in the studio so children will have to remain with you. We would recommend if possible that someone cares for your children at home or in the corridors outside of the classrooms whilst you attend the appointment.

All appointments are on a first come, first served basis. Our SENDCo, Mrs Craddock will be holding bookable SEND meetings on a selection of dates and if you require an appointment with Mrs Craddock and your child's class teacher, please contact the office.

Please click [here](#) to book your appointment.

If you having difficulties booking, please speak to the main office staff. Please note that only one child can be booked at a time so it is helpful to remember the time you have booked before you book another child.

Yours faithfully

Miss Emma Harkins
Headteacher

Headteacher: Miss E Harkins

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Huntingtower CP Academy is part of The Priory Federation of Academies Trust. For further information please contact
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